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		PERSONNEL E	VALUATION REPORT		
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4. OFFICE	STAFF OR	DIVISION BRANCH	//DEPC"L	F FIELD, SPECIF	E SINTION
5. PERIOD COVER	TO BY REPOR	// Initial			7 Special
		Reassignme	ent of Employee	7 Reassignment o	f Supervisor
Items 7 through	10 will be	completed by EMM	OTTE	A STATE OF THE PROPERTY OF THE	gy i pyysieri teles yn magantagy yn print he wedinaeth die gantaet (* 1820). Berlin de
o List your n	jor duties minor dutie	in approximate or	der of importance,	with a brief as	acripthon of
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9. In what typ	e of work at	e you primarily i	nterested:		
If differen	from your	present job, expl	ain your qualific	etions (aptitude	skills)
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ms 11 through 17 will be completed by SUPERVISOR
In what respect is the employee's performance on present job most noticeably good or outstanding?
On what aspect of performance should the employee concentrate effort for self-improvement?
Are there other duties which better suit the employee's qualifications? (Recommend appropriate reassignment, if possible.)
In what specific ways, other than enumerated above, can the Agency make better use of temployee, taking into account the interests of the Agency as well as those of the applyee
What training do you recommend for the employee?
If employee's performance during report period has been unsatisfactory, there is attached copy of memorandum to the employee notifying him of his unsatisfactory performance.
This Personnel Evaluation Report has been discussed with the employee. Additional comments, including comment on Items 7, 8 and 9, are shown below under Item 19.
Date Signature of Supervisor
I have reviewed the above report. (Comments, if any, are shown in Item 19.)
Date Signature of Reviewing Official
Comments: